

Form to request for Flowers for Wedding in Church to be submitted to Church Office

Names of Couple: _____

Contact: (hp) _____

E-mail: _____

Date of Wedding Celebration in church: _____

Time of Wedding: _____

Name of Presider of Wedding Mass: _____

Facilities & Services of Parish

1. Use of Church for Mass/Service
(i.e. aircon, lighting etc during wedding rehearsals, Mass) \$ 300.00

2. Flower Arrangements Inside Church:
– **Ordinary Arrangement** \$ 100.00
(Delete if not requesting special floral arrangements)

– **Exotic Flowers** rates - as per invoice

3. Use of Sacred Heart Hall for Reception \$ 300.00

OR use of St Ignatius Hall for Reception after Wedding \$ 300.00

(hall only available during the school holidays)

*(*Delete either of the option above)*

Please note: halls to be vacated by 1.00 pm for morning weddings or 5.00 pm for afternoon weddings

Total Payment \$

Note:

(i) **Cheque** made payable to: **“Church of St Ignatius”**

Official receipt will be issued by our Parish Administrator.

(ii) If **floral arrangements** are **from outside**, (i.e. not by Church ministry), then **at least 6 weeks notification before** the Weeding Mass is needed. Later notification cannot be accepted.

DOWNLOAD FORM

Note: All application Forms are **NOT confirmed** until applicants receive explicit confirmation from Parish. Please contact us if you do not receive your reply within a week as your e-mail may have gone astray or your application has been inadvertently overlooked.

Thank you. God bless